Dear Sir,
Remittance of Monthly Installment
Please make arrangements to remit a sum of, as my monthly Installment to National Development Bank Limited, with immediate effect.
The Bank will inform you the branch and the account number to which the Installment should be remitted.
Also please note that the above instruction should not be revoked unless written instructions are received from The Manager (Credit) Consumer Banking, National Development Bank Limited, No.40 Nawam Mawatha, Colombo 02.
Thank You
Yours Faithfully
(Signature)
Employee No